

**JEFFERSON COUNTY COMMISSION**

**DATE: 05/18/2017**

**TIME: \_\_\_\_\_**

**I. ROLL CALL**

**II. INVOCATION**

District 4  
Pastor Scott Smyth – GracePoint at Mt. Olive

**III. PLEDGE OF ALLEGIANCE**

Phillips Academy Pre-K Class

**IV. APPROVAL OF MINUTES**

May 4, 2017

**V. PUBLIC HEARINGS**

**Land Planning and Development Services – Zoning**

- a) Z-2017-013 Tracy L. Hodges, owner requests a change of zoning on Parcel ID# 36-25-0-000-061.002 in Section 25 Twp. 19 South Range 6 West from I-3 (Industrial) to A-1 (Agricultural) for compliance for an existing residence and to permit a mobile home for personal/family use. (Site Only: 8035 Johns Road, Adger, AL 35006) (ADGER) (4.78 Acres M/L) RECOMMENDED APPROVAL

**Beverage Case**

- b) B-2017-005 Roxy and Caelia LLC, applicant; d/b/a Allstate Package Store, requests approval of an (011) Lounge Retail Liquor Class II (Package) (Off Premises Only) license for a former liquor store on Parcel ID# 05-13-0-000-087.001 in Sec 31 Twp. 15, Range 5W. Zoned C-1 (Commercial) and I-2 (Heavy Industrial) (Site Location: 7698 Highway 78, Suite 102, Dora, AL 35062) (DORA).

**VI. RESOLUTIONS: 1 – 27**

**Health and General Services - Commissioner Bowman**

**Cooper Green Mercy Health Services**

- 1. Resolution authorizing the execution of an agreement with Samford University for an affiliation program in graduate and undergraduate pharmacy education.

**Community Development/Human Resource Services - Commissioner Brown**

- 2. Resolutions authorizing the execution of the following Community Grant Fund agreements:

- a) Willie J. Perry \$500.00
- b) Red Mountain Park \$2,500.00

c) Human-Community Services and Economic Dev. \$250.00

**Human-Community Services and Economic Development**

3. Resolution authorizing the execution of an amendment to the agreement with NBH Group, LLC to extend the contract period until September 30, 2017, in reference to the Concord Storm Shelter project to cover construction phase of the project.
  4. Resolution authorizing the execution of an amendment to the agreement with Safe T Shelter to extend the contract 150 days and modify the scope of services. This project is funded with FEMA funds.
  5. Resolution authorizing the execution of an amendment to the agreement with Coston General Contractors to increase the contract time an additional 167 calendar days. The new completion date will be September 27, 2017 and to also modify the scope of work to include changes requested by the Jefferson County Health Department and Inspection Services in the amount of \$23,925.00.
  6. Resolution authorizing the execution of an amendment to the agreement with RDT Enterprises, LLC to increase the contract time an additional 91 calendar days. The new completion date will be August 31, 2017. This project will be paid for with Federal Community Development Block Grant Disaster Recovery Funds.
  7. Resolution authorizing the execution of an agreement with Pathways for Emergency Shelter activities for homeless women and children from the Program Year 2016 Emergency Solutions Grant not to exceed \$10,000.00.
  8. Resolution authorizing the execution of an agreement with First Light, Inc. for Emergency Shelter activities for homeless women and children from the Program Year 2016 Emergency Solutions Grant not to exceed \$10,000.00.
  9. Resolution authorizing the execution of the CoC Agency Administrator Agreement for Yolanda Burrells-Caver for the administration of the Homeless Management Information System for Jefferson County's Emergency Solutions Grant Program. There are no funds associated with this agreement.
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**Administrative/Public Works/Infrastructure - Commissioner Stephens**

10. Resolution authorizing the execution of the following Community Grant Fund Program agreements:
  - a) Town of Brookside \$5,000.00
  - b) Birmingham Fire District \$2,500.00

**Roads & Transportation**

11. Resolution authorizing the execution of a Surety Deposit Agreement with Valor Communities, LLC for the development of land in the Windsor Parc Residential Community in the amount of \$580,000.00.
12. Resolution authorizing the execution of an agreement with the City of Pleasant Grove, Alabama for the public purpose of maintenance and repairs of certain roadways and bridges within the municipality.

**Environmental Services**

13. Resolution informing the Department of Environmental Management actions taken by the Commission regarding the Municipal Water Pollution Prevention Program Annual Report and Action Plan.

**County Attorney**

14. Resolutions authorizing the appointment of Theodore A. Lawson, II as the Privacy Official for the Jefferson County Commission HIPAA Privacy and Security Compliance Program.

**County Manager**

- 15. Resolution authorizing the appointment of Interim Director of Development Services to serve on the Planning and Zoning Commission.

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**Judicial Administration/Emergency Management/Land Planning/Finance/Information  
Technology – Commissioner Knight**

- 16. Resolution authorizing the execution of a Community Grant Fund Program agreement with the Tarrant City Board of Education for the purchase of a new employee/student identification badge maker in the amount of \$1,000.00.

**Board of Registrars**

- 17. Resolution authorizing the temporary relocation of the polling precinct located at St. Luke’s Episcopal Church to the Mountain Brook City Hall.

**Land Planning & Development Services**

- 18. Resolution acknowledging that covenants were filed for zoning case Z-2017-011 Christopher Orazine, owner, requests a change of zoning of Parcel ID#s 08-01-2-000-001.005 & 08-01-3-000-001.015 in Sec 01 Twp. 15 Range 2 West from R-R (Rural Residential) to A-1 (Agricultural) for personal agricultural use. (Site Only: 3714 Redman Hall Road, Pinson, AL 35126) (BRADFORD)(32.2 Acres M/L)  
Covenant: No mobile homes shall be permitted on this property.  
Covenants were filed on May 5, 2017, effectively changing the zoning.

**Finance**

- 19. Resolution authorizing the appointment of Regions Bank Corporate Trust as the trustee for the proposed 2017 Warrants.
- 20. Approval of the Unusual Demand Report Dated 05/18/17.

**Purchasing**

- 21. Approval of the Purchasing Agenda Report for week of 04/21/17 – 04/27/17, and 04/28/17 – 05/04/17.
- 22. Approval of the Encumbrance Report for week of 04/21/17 – 04/27/17, and 04/28/17 – 05/04/17.
- 23. Resolution to ratify the following Credit Card Statement(s):

- a) Regions Bank Visa Statement – Closing date April 28, 2017.

**Budget Management Office**

- 24. Approval of the Staff Development Report:

MULTIPLE STAFF DEVELOPMENT

**Inspection Services**

- a) David Frederick 1,375.87
  - b) Jimmy Kennedy 1,375.87
- Code Officials Conference  
Fairhope, AL – June 19-23, 2017

**Tax Assessor Birmingham**

c) Gaynell Hendricks	1,980.39
d) John Powe	2,195.60
e) Veronica Burks* AATA Conference Orange Beach, AL – June 11-15 and 10-15*, 2017	2,563.74

**INDIVIDUAL STAFF DEVELOPMENT****Revenue**

f. Eric Pruitt Overview of County Government Prattville, AL – July 12-13, 2017	175.00
g. Michael Humber ALTIST Class Hoover, AL – May 19, 2017	175.00
h. Wes Stoudenmire ALTIST Class Hoover, AL – June 9, 2017	175.00
i. Eric Pruitt CGEI 2017 Finance and Revenue Prattville, AL – June 21-22, 2017	175.00
j. Sabrina Franklin ALTIST Class Hoover, AL – July 14, 2017	175.00

**Stormwater Management Agency**

k. Zhaleh McCullers Southeastern Environmental Law Destin, FL – June 15-17, 2017	1,088.89
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**Tax Assessor Bessemer**

l. Charles Winston AATA Summer Conference Orange Beach, AL – June 11-15, 2017	2,211.65
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**Tax Collector Bessemer**

m. Elizabeth Boles Management and Supervision Course Montgomery, AL – July 11-14, 2017	852.61
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**FOR INFORMATION ONLY****Sheriff**

n. Timothy Pugh	95.00
o. Reinhart Koepp	95.00
p. Terrill Hogeland Rappel Master Certification Fort Payne, AL – May 25, 2017	95.00
q. Lloyd Watkins	1,467.15
r. Don Edge Homicide Training	1,467.15

Orlando, FL – June 25-30, 2017

s.	Jeremy Reed Hostage Negotiations Birmingham, AL – May 15-19, 2017	695.00
t.	Wendell Major FBINAA Chapter Orange Beach, AL – June 4-7, 2017	1,211.57
u.	Anthony Dotson FBI Instructor Development Huntsville, AL – May 7-12, 2017	1,047.29
v.	Barrie Alexander Gang Prevention Summit Daytona, FL – June 11-15, 2017	1,667.42
	Larry Williams	325.00
w.	First Line Supervision Birmingham, AL – June 13-15, 2017	
x.	Anthony Pippen FBI LEEDA Command Leadership Institute East Point, GA – June 25-30, 2017	1,859.50

**ADDITIONAL MULTIPLE STAFF DEVELOPMENT**

**Tax Collector Birmingham**

y.	John Delucia	978.44
z.	Eric Burks	2,727.80
aa.	Sophia Hepburn	2,577.08
bb.	J T Smallwood AATA Conference Orange Beach, AL – June 11-15, 2017	2,898.79

**General Services**

cc.	Allen Gordon, Steve Watts, Mike Smith, Keith Kelly Workshop Birmingham, AL – May 26, 2017	380.00
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**ADDITIONAL INDIVIDUAL STAFF DEVELOPMENT**

**Commissioner District 5**

dd.	David Carrington BBA Marketing Trip New York, NY – April 24-27, 2017	915.00
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25.	Position Changes and/or Revenue Changes: EMA Increase revenue and expenses to record a reimbursement from Mountain Brook Schools to move a siren. No Additional Funds Required	\$21,038.30
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26.	Other Budget Transactions: Finance Shift funds from the General Fund to the Capital Fund & add a purchasing memorandum to purchase cubicles. No Additional Funds Required	\$204,000.00
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## **Business Development - Commissioner Carrington**

27. Resolution authorizing the execution of the following Community Grant Program agreements:

a) Birmingham Zoo, Inc.	\$2,500.00
b) Wellhouse, Inc.	\$2,500.00
c) Birmingham Botanical Society, Inc.	\$2,500.00
d) Birmingham Holocaust Education Center	\$2,500.00
e) Lakeshore Foundation	\$2,500.00
f) aTeam Ministries	\$2,500.00

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### **VII. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION:** (If applicable)

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### **VIII. COMMENTS**

- A. County Attorney: Theo Lawson
- B. County Manager: Tony Petelos